

# Lewdown Grouped Parish Council

## Coryton, Lewtrenchard, Marystow and Thrushelton

### Minutes of ordinary meeting held at Lewdown Victory Hall

*These minutes are provisional until they are agreed and signed by the chairman at the next meeting of the parish council*

Monday 25<sup>th</sup> March 2019

#### **No 716**

Present: Cllrs: C. Dunn (Chair), A. Harrop (Vice Chair), T. Andrews, T. Dawe, G. Metherell, O. Vanstone, P. Newman, N. Perkins, G. Yeo, B. Wilkinson, C. Jones: Cllr Mott (WDBC): Peter van Delft (Clerk)

Meeting opened at 7.35pm

1. Chairs welcome
2. Apologies - None
3. Declarations of interest – None
4. Members of the public open forum – Two members present. No questions
5. Minutes of meeting 715 of 28<sup>th</sup> January were signed by the chairman being a true reflection of that meeting.
6. Planning app. Ref.0456/19/FUL – Proposed holiday cabin and replacement of foul drainage Disposal system (relocation of previously approved cabin Under reference 1367/18/UL At Lee Byre, Coryton, EX20 4PE Council decision – Support  
  
Planning app. Ref.0659/19/FUL – Change of use of ancillary room to holiday cabin (including Regularisation of unauthorised extension). At Lee Byre, Coryton, EX20 4PE Council decision – support
7. Report from Cllr Mott WDBC – Information regarding Parish and Borough elections were briefly provided. No other information was provided.
8. Playground update – Unfortunately the Communities Together grant application was not successful on this occasion because it was deemed as being received too late to process under the 30 day rule. However, the application may be considered at the next meeting if other approved applications are unfulfilled.
9. Finance
  - 9.1. R.F.O. report – showed a combined credit balance of £7749.98
  - 9.2. TSB Bank update – Mandate update has now been updated including on-line banking.
  - 9.3. Payments –

Peter van Delft – Clerk salary (Jan – Feb)	£ 370.80
Peter van Delft – (admin expenses July 18- March 19)	£ 27.59
Vision ICT ( Website annual subscription )	£ 150.00
Stowford Parish Council (Viking storage containers)	£ 36.98
  - 9.4. Asset register - update to include Land light mast.
  - 9.5. Payroll provider – review of annual contract cost for 2019-20 is £150.
  - 9.6. Clerk salary review – changes in the NJC 2019 pay-scales old pay scale was SCP 20, new scales for SCP are SCP9 or SCP 10. It was resolved to pay the clerk the new replacement scale SCP10. Proposed Cllr Metherel, seconded Cllr Andrews, motion supported
  - 9.7. Direct debit for payments to West Devon B.C. It was resolved to pay WDBC by Direct debit for future invoices. Proposed Cllr Harrop, seconded Cllr Yeo, motion supported.

# Lewdown Grouped Parish Council

## Coryton, Lewtrenchard, Marystow and Thrushelton

### Minutes of ordinary meeting held at Lewdown Victory Hall

*These minutes are provisional until they are agreed and signed by the chairman at the next meeting of the parish council*

10. Reports from Councillors- Cllr Harrop reported on the Southern Links meeting held on 21<sup>st</sup> March. WDBC achieved a balanced budget however it would be a challenge for the year ahead, expect a budget deficit. Bere Ferrers held training programmes, clerk to enquire. New Southern Links administrator had some teething troubles but changes being made would be of benefit to the committee. Next Southern Links meeting is 4<sup>th</sup> July, Tavistock Town Hall, Rundle Room. Cllr Dunn reported on correspondence received from Devon and Cornwall Police stating that it was unable to support the pc's request for a lowering of the speed limit through Lewdown. It did however suggest the creation of a Community Speed Watch. Cllr Dawe requested an update on the running costs for the proposed play ground. The current Insurance policy included play equipment for the sum insured up to £50,000, Annual Inspection costs provided by Rospa Play Safety were £68.50 + vat for up to 5 items then £3.50 per additional item. An initial 'Post Inspection' cost is £395 plus vat.
11. Defibrillator training – Training will be on 13<sup>th</sup> June at the Victory Hall, starting at 2.30pm. Contact the clerk for more details and reserve a place.
12. Air Ambulance landing site official opening – It was resolved that Saturday 25<sup>th</sup> May would be the most suitable day to hold the occasion. Cllrs Metherell, Jones and Andrews will make arrangements
13. Lewtrenchard Primary School – Wig Wag Lights – a grant application was submitted to WDBC however the application missed the deadline. It was resolved to wait for new schemes to become available from WDBC.
14. Correspondence – Devon Communities – Martin Rich has agreed to do a brief presentation on 20<sup>th</sup> May after the Annual Grouped Meeting. Martin will go through the services D.C. provides. A letter of appreciation for the donation given to Citizens Advice was received. A late letter from Lewdown YFC was received, they are taking part in the National Federation of YFC scheme to plant a tree for every member in their local club. Council and members of the public to provide area's of land that maybe suitable for planting a tree. **Deadline is end of May**
15. Grass cutting contract – no other contractors have submitted a quotation for the grass cutting contract. It was resolved to accept Dean Elliott's quotation. £50 per cut up to 10 cuts per year if required. Proposed Cllr Dunn seconded Cllr Andrews.
16. Highways References W191209639, ENQ191203120 and ENQ191203150 were registered on the Devon Highways website for viewing.
17. Emergency Ready Plan. Martin Rich of Devon Communities has provided some useful tips on how to improve the current Draft. It was resolved that a sub-committee would action items of the plan that still needed to be addressed. Committee members include Cllr Harrop, Perkins and Yeo. Cllr Dunn agreed to contact the Hall committee if it would act as a centre in an emergency and if it would also site a grit/sand pallet.
18. Items for inclusion for next meeting – Emergency plan review, Devon Air Ambulance landing site official opening at the Cricket Club, YFC tree planting area's

Meeting closed 9.40pm