

Lewdown Grouped Parish Council

Coryton, Lewtrenchard, Marystow and Thrushelton

Minute No 793 Ordinary Meeting

Held on Monday 29th September 2025 at Lewdown Victory Hall

These minutes are provisional until they signed by the chair at the next meeting of the parish council.
Meeting opened 7.30pm

Present:- Cllrs Yeo (Chair), Mincher (vice chair), Alexander, Andrews, Metherell, Perkins, Southcott, Cllr Wilkinson, Cllr Mott (WDBC), P. van Delft (clerk).

1. Apologies for absence – Cllrs McSmythurs, Cllr Grainger (DCC)
2. Members of the public open forum – One member, and expression of interest was provided for the position of councillor for Coryton. Councillors welcomed the parishioner, the clerk to send all the appropriate forms to the parishioner, co-option to take place at the next meeting.
3. Declarations of Interest – Cllr Alexander for item 6 and item 9.4.
4. Minutes of previous meeting 792 being a true reflection of that meeting was approved and signed by the chair. Proposed Cllr Southcott, seconded Cllr Andrews, motion carried.
5. Cllr Mott (WDBC) report – the next report is due shortly.
6. Planning apps. 2599/25/ARM – Application for approval of reserved matters following outline approval 1277/20/OPA seeking approval for access, appearance, landscaping, layout & scale for plot 3.
Council decision – Support- Proposed Cllr Wilkinson, seconded Cllr Andrews, motion carried.
Cllr Alexander was not present for this item.

7. Finance –

7.1 Payments were authorised for the following;	
Dean Elliott – Grass cutting	£ 60.00
P van Delft – clerk salary Aug/Sept	£599.50
HMRC – PAYE clerk	£ 152.49
P van Delft – admin expenses March – Sept	£ 191.23

Proposed Cllr Alexander, seconded Cllr Mincher, motion carried

7.2 R.F.O. Reported a combined credit balance of £26,887.46 after payments.

8. New Councillors - vacant seats for Coryton and Marystow. It was resolved to advertise for the remaining seats again in the newslink and facebook page.
9. Play area updates
 - 9.1 Draft lease agreement – update – Ashfords solicitors provided the latest amendments. Clauses 7,10.5 and 15 were considered and approved. Proposed Cllr Metherell, seconded Cllr Andrews, motion carried.
 - 9.2 Planning application – to be submitted when the process of 9.3 is completed.
 - 9.3 Review of the play equipment quotes - Cllr Perkins provided a further 3 quotations. It was resolved that Cllr Perkins would provide a summary of all the quotes and that the play equipment committee to provide a recommendation for the councils consideration. Once considered, the options to be consulted with the members of the public.
 - 9.4 Section 106 - update
10. Cllr reports – Cllr Mincher informed that contractors had started work on the required drainage work still needed at Schoolhayes, unfortunately the standard of work to the minimum requirement was thought not to have been adhered to. Cllr Mincher requested that Cllr Mott discusses with building control a site inspection to ensure that the work is carried out to specification since the work should now have been completed.

Peter van Delft
Lewdown Grouped Parish Clerk

Parish Councillors

Graham Yeo (chair): Paul Mincher (vice chair)

Richard Alexander: Tom Andrews: Andrew McSmythurs: George Metherell: Nicola Perkins: Terry Southcott: Brian Wilkinson:

Clerk: Peter van Delft, Telephone: 01566 783023 Email: clerk@lewdowngroupedpc.org.uk www.lewdowngroupedparishcouncil.org.uk

Lewdown Grouped Parish Council

Coryton, Lewtrenchard, Marystow and Thrushelton

11. Highways – Cllr Southcott reported that the 30mph sign had been replaced in Thrushelton. Cllr Metherell reported that ditch work at Lobhill was still in need of remedial work. The clerk to chase up with D.H, Cllr Grainger to be informed and Cllr Mott to be copied in.
12. Correspondence – Parishioner concern of “non-native invasive plant”. The matter was dealt with by Cllr Mincher

Date, place and time of next meeting Monday 27th October, Lewdown Victory Hall, 7.30pm

Peter van Delft
Lewdown Grouped Parish Clerk

Parish Councillors

Graham Yeo (chair): Paul Mincher (vice chair)

Richard Alexander: Tom Andrews: Andrew McSmythurs: George Metherell: Nicola Perkins: Terry Southcott: Brian Wilkinson:

Clerk: Peter van Delft, Telephone: 01566 783023 Email: clerk@lewdowngroupedpc.org.uk www.lewdowngroupedparishcouncil.org.uk