

Lewdown Grouped Parish Council

Coryton, Lewtrenchard, Marystow and Thrushelton

Minute No 778 Ordinary Meeting
Held on Monday 29th July 2024 at Lewdown Victory Hall

These minutes are provisional until they signed by the chair at the next meeting of the parish council.

Present : Cllrs Andrews (Chair), Southcott (Vice chair), Alexander, Metherell, Yeo, Wilkinson,
Cllr Mott (WDBC), Peter van Delft (clerk).

Meeting opened 7.30 pm

1. The chair welcomed all those present
2. Apologies for absence – Cllrs McSmythurs, Mincher & Perkins
3. Members of the public open forum – Two members present – One parishioner wished to thank the council for providing no parking signs on Stoney Lane and that it has so far worked effectively, Cllr Southcott suggested that a more permanent signage would be beneficial.
A parishioner asked if a new battery could be purchased for the existing defibrillator, Cllr Southcott proposed to purchase a new battery, seconded Cllr Alexander, all in favour, the parishioner agreed to proceed to deal with the matter, the parishioner suggested that an ‘open meeting’ is held to discuss the locations of any new defibrillators in the parish’s, this was supported by the council.
4. Dispensations & declarations of interest - none
5. Minutes of previous meeting 776 being a true reflection of that meeting was approved and signed by the chair, proposed Cllr Southcott, seconded Cllr Yeo, all in favour.
6. Cllr Mott (WDBC) provided her latest report via email.
7. Planning app. 0961/24/HHO – Householder application for extension & conversion of existing garage/store.

2 Cross Roads, Lewdown, EX20 4DP

Council decision – Support – Proposed Cllr Alexander, seconded Cllr Wilkinson, all in favour

Planning app. 2021/24/LBC – Listed building consent for roof repair & recovering to include stripping of slated slopes & lead covered valleys & repair, replacing slate in part to match, replacing lead profiling gutters to upgrade to current standards. Repair to chimneys, gutters & external cornices to match.

Lewtrenchard Manor, Lewdown, EX20 4PN

Council decision – Support – Proposed Cllr Southcott, seconded Cllr Alexander, all in favour

Planning app. 0849/24/HHO – Householder application for single-storey extension (retrospective)
Higher Widdacombe Farm, Lewdown, EX20 4EA

Council decision – Support – Proposed Cllr Alexander, seconded Cllr Metherell, Cllr Southcott abstained, remaining councillors were in favour.

8. Finance –

8.1 Outstanding invoices were approved for payment they include:

Dean Elliot – Grass cutting	£ 60.00
Peter van Delft – clerk/RFO (June/July)	£527.25
HMRC – Paye	£ 90.60

Proposed Cllr Metherell, seconded Cllr Alexander, all in favour

Peter van Delft

Lewdown Grouped Parish Clerk

Parish Councillors

Tom Andrews (chair): Terry Southcott (vice chair)

Richard Alexander, Andrew McSmythurs: George Metherell: Paul Mincher, Nicola Perkins: Brian Wilkinson: Graham Yeo:

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- 8.2 R.F.O. Reported a combined account credit balance after approved payments of £21,691.87, proposed Cllr Wilkinson, seconded Cllr Southcott, all in favour.
- 8.3 Bank signatory update- removal and additions – R.F.O. to check with the bank if the details have been updated.
- 8.4 Insurance review of parish council assets – The R.F.O. reported that no response to his questions have not yet been received, R.F.O to follow up.
9. Reports from councillors – Cllr Southcott reported that after discussions with Devon Highways no further financial support would be given for additional V.A.S's. Cllr Southcott reported that after discussions with the highways contractor regarding the verge and hedge maintenance he informed the council that the existing contract only required the verges to be cut twice a year. Cllrs Southcott and Alexander suggested that the contract should be reviewed to include some sections of the hedges that most affected pedestrian safety especially in the vicinity of the school, Cllr Mott informed that it was the responsibility of the landowner to maintain the hedgerows. Cllr Southcott agreed to look into the matter further, also, if there was an extra cost for the necessary work this could be paid for by the council. Cllr Metherell reported that the work to repair Thrushelford Bridge had now finally been completed.
10. Councillor vacancies for Coryton and Marystow – No new councillors
11. Play area – Planning application, lease update, play equipment – Unfortunately Cllrs Perkins and McSmythurs were unable to attend this meeting however Cllr McSmythurs did provide a 'Briefing Note' highlighting the current items that still required further action. Cllr Alexander questioned why the proposed lease agreement was only for 25 years. Cllr Alexander urged the council to progress the play area without any further delay, Cllr Alexander offered to help with negotiations with the interested parties. Cllr Alexander offered help the sub committee with the remaining process, a motion to support was proposed by Cllr Southcott, seconded Cllr Yeo, all in favour.
12. Defibrillator replacement – update including grant availability. Unfortunately, Cllr Mincher was unable to attend, the item is held over to the next meeting.
13. Road Warden scheme – community/volunteer involvement. Cllr Southcott that no interest in the scheme had yet been offered, however he did suggest that it may be beneficial for the village and would like it to proceed if possible, he offered to ask for volunteers.
14. Correspondence – Grant request from Okehampton District Community Transport Group - It was resolved that ODCTG apply later in the year, there is no money in the existing budget this financial year. Cllr Southcott suggested that the PC adopts a Grant policy and application form so that applications can be appraised with more formality thus showing transparency. Cllr Mott suggested that Sourton Cross P.C have a policy in place.
An enquiry regarding applications for community and church grants – The clerk informed that he had responded to the parishioner explaining the councils need for transparency when providing grant assistance.
Dog mess in Stoney Road – Cllr Mott suggested that the parishioner reports any incidents with the WDBC website
15. Emergency Plan – review of plan, storage of equipment. Cllr Southcott requested that this item is held over to the following meeting.

Peter van Delft

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Part 2 – Public bodies (admission to Meetings) act 1960. Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) act 1960, states that because of the confidential nature of the business to be discussed, the public and press will be excluded from the meeting at this point.

Cllr Alexander asked for the meeting to go into Part 2, the chair asked parishioners to vacate the premises, motion proposed by Cllr Southcott, seconded Cllr Yeo, all in favour.

Part 2 Meeting opened 8.45pm

16. WDBC planning procedure complaint.

Part 2 meeting closed 9.20pm proposed Cllr Southcott, seconded Cllr Wilkinson, all in favour.

Full meeting closed 9.22pm

Date, place and time of next meeting 19th August, at Lewdown Victory Hall, 7.30pm

Peter van Delft
Lewdown Grouped Parish Clerk

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