

**Lewdown Grouped Parish Council**  
**Coryton, Lewtrenchard, Marystow and Thrushelton**  
**Minute No 776 Ordinary Meeting**  
**On Monday 24<sup>th</sup> June 2024 at Lewdown Victory Hall**

These minutes are provisional until they signed by the chair at the next meeting of the parish council.

Present : Cllrs Andrews (Chair), Southcott (Vice chair), Alexander, Mc Smythurs, Mincher, Metherell, Perkins, Cllrs Yeo, Wilkinson, Peter van Delft (clerk).

Meeting opened 7.32 pm

1. The chair welcomed all those present.
2. Apologies for absence – Cllr Mott (WDBC)
3. Members of the public open forum – One member present; it was stated that an “Access Protection Marker” could be provided if requested. A white line on the kerbside could be marked so that emergency vehicles and private vehicles have easy access to some properties in Stoney Lane. The parishioner stated that the parish councils two notices were doing the job at the moment however it was thought that the white markings would provide better longevity.
4. Dispensations & declarations of interest - none
5. Minutes of previous meeting 775 being a true reflection of that meeting was approved and signed, Proposed Cllr Southcott, seconded Cllr Wilkinson, all in favour.
6. Reports from Cllr Mott (WDBC) – provides monthly email reports, no news due to general election
7. Planning app. 047724/LBC – Listed building consent for proposed new flower room

Coombe Trenchard, Lewdown, EX20 4FA

Council decision – Support – proposed Cllr McSmythurs , seconded Cllr Alexander, all in favour.

Planning app. 0478/24/FUL- Proposed new flower room

Coombe Trenchard, Lewdown, EX20 4FA

Council decision – support – proposed Cllr McSmythurs, seconded Cllr Alexander, all in favour.

Planning app. 1518/24/PDM – Application to determine if prior approval is required for a proposed change of use of agricultural building to 1 No dwelling house (class C3) a associated development (Class Q (a+b)  
Land at SX 422 847, Portgate, lewdown.

**Note – The above application is for notification purposes only.**

Planning app. 1311/24/FUL – Installation of 4no glamping pods for overnight guest use, associated decking, reinforced grass track and parking/turning area, service bicycle storage & recycling/refuse storage and landscaping of site.

Sunnybrook Farm, Portgate, Lewdown, EX20 4PZ

Council decision – No comment – proposed Cllr Alexander, seconded Cllr Mincher, all in favour.

8. Finance –

- 8.1 Authorise outstanding invoices to include: Dean Elliot – Grass cutting £120.00 – Proposed Cllr Southcott, seconded Cllr McSmythurs, all in favour.
- 8.2 Bank signatory update- removal and additions. The clerk informed that Cllrs McSmythurs and Wilkinson have now been added as bank signatories.
- 8.3 Financial regulation policy – Approval of updated N.A.L.C. version – Adopted, proposed Cllr Southcott, seconded Cllr McSmythurs, all in favour, signed by the chair.

*Peter van Delft*

*Lewdown Grouped Parish Clerk*

Parish Councillors

Tom Andrews (chair): Terry Southcott (vice chair)

Richard Alexander, Andrew McSmythurs: George Metherell: Paul Mincher, Nicola Perkins: Brian Wilkinson: Graham Yeo:

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# Lewdown Grouped Parish Council

## Coryton, Lewtrenchard, Marystow and Thrushelton

- 8.4 Anti Fraud & Corruption Policy – Adopted, proposed Cllr Southcott, seconded Cllr McSmythurs , all in favour.
- 8.5 AGAR. Notification of exempt status logged by external auditor. The R.F.O. informed that the external auditor had acknowledged the year end accounts.
9. Reports from councillors – Cllr Metherell reported that 3 potholes on the Bratton road had now been attended to. Cllr Mincher requested feedback on the ‘Viburnum Estate’, Cllr Southcott informed that he had attended a meeting with the agent, owner and WDBC. It was reported that S.W.W. had agreed to service all the waste water from the site. With regard to the ‘Exceedance flow trench’ the developer needs to resubmit a detailed plan. The D.C.C. drainage engineer agreed that the existing outlet was acceptable for existing surfaces. Ownership of the ‘Car Park’ is with Viburnum Estates Ltd. The maintenance of the SUDS tanks under the car park is at the expense of S.W.W. All excess water will be passed through the existing foul water system from S.W.W. Cllr Southcott reported that the VAS sign has now been moved to the village and appears to be recording reduced speeding vehicles.
10. Councillor vacancies for Coryton and Marystow - no interest shown this month, however Cllr Alexander offered to become Cllr of Marystow at the next election if that was helpful.
11. Play area – Planning application, lease update, play equipment – Cllr McSmythurs reported that the planning application had now drawn up. The agent for the land had not yet received approval from the Lewdown Recreation Ground committee that the agreed area at the ground could be used as a playground thus a draft lease agreement could not yet be drawn up, Cllrs Andrews and Mincher to contact the chairman of the L.R.G.
12. Defibrillator replacement – update including grant availability. Cllr Mincher informed that he would attend to the matter in July. Cllr Alexander suggested that a council member should take responsibility for the defibrillator, also, he enquired if the existing defibrillator could be repaired, Cllrs Alexander and Mincher to action. The R.F.O. reports that the existing defibrillator was purchased by L.G.P.C. in November 2015.
13. Road Warden scheme – community/volunteer involvement. Cllr Southcott suggested that the parish council advertise the scheme. D.H. funds the scheme with training available for interested people. Cllr Southcott to action.
14. Correspondence – Hedge and verge growth complaint. Cllr Andrews reported that a parishioner had received a letter from D.C.C. informing that the hedgerows that were in need of maintenance were in need of urgent attention. Cllr McSmythurs suggested that the pc should write to D.H. enquiring clarification of the work required to meet the standards. Cllr Southcott offered to contact Cllr Edmonds who administers the work on behalf of parish councils along the ‘West Devon Drive’.
- 15.
- Meeting closed 9.10pm.

Date, place and time of next meeting 29<sup>th</sup> July, at Lewdown Victory Hall, 7.30pm

*Peter van Delft*  
*Lewdown Grouped Parish Clerk*

#### Parish Councillors

Tom Andrews (chair): Terry Southcott (vice chair)

Richard Alexander, Andrew McSmythurs: George Metherell: Paul Mincher, Nicola Perkins: Brian Wilkinson: Graham Yeo:

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