

Lewdown Grouped Parish Council

Coryton, Lewtrenchard, Marystow and Thrushelton

I hereby give notice of a Lewdown Grouped Parish Council meeting and summon members to attend on Monday 20th May 2024 at Lewdown Victory Hall commencing at 7.30pm

Agenda No 775 Annual Grouped Meeting

Posted 16th May 2024

1. Chairs welcome
2. Apologies for absence
3. Appointment of Officers
 - 3.1 Election of Chair
 - 3.2 Election of Vice Chair
 - 3.3 Election of Tree Warden
 - 3.4 Election of 'The Ramps' Caretaker
 - 3.5 Election of Snow Warden
4. Signing of Declaration of acceptance form
5. Close of Annual Grouped Meeting

Ordinary Meeting

1. Members of the public open forum
2. Minutes of previous meeting 774 being a true reflection of those meetings to be approved and signed.
3. The Parish's groups and associations open forum – questions, comments and summary of the previous year activities.
4. Reports from Cllr Mott (WDBC)
5. Finance – Approval of Annual Governance & Accountability Returns 2023-24
 - 5.1 Confirmation of Asset register and signature
Certificate of Exemption for signature
Audit - Annual Governance Statement for signature
Accounting Statement for signature
Internal Audit Report
Confirmation of the dates for the period for the exercise of public rights.
 - 5.2 Authorise outstanding invoices to include: Dean Elliot – Grass cutting £ 60.00
P. van Delft – clerk salary (April – May) £527.25
HMRC – PAYE £ 90.60
 - 5.3 R.F.O Report
 - 5.4 Bank signatory update- removal and additions
6. Reports from councillors
7. Councillor vacancies for Coryton and Marystow
8. Play area – Planning application, lease update, play equipment
9. Defibrillator replacement – approval of quotations and grant applications.
10. Queens jubilee seat – placement.
11. Correspondence – S.W.W. response to further question.

Date, place and time of next meeting 24th June, at Lewdown Victory Hall, 7.30pm

Peter van Delft

Lewdown Grouped Parish Clerk

Parish Councillors

Tom Andrews (chair): Terry Southcott (vice chair)

Richard Alexander, Andrew McSmythurs: George Metherell: Paul Mincher, Nicola Perkins: Brian Wilkinson: Graham Yeo:

Parish Clerk: Peter van Delft Telephone: 01566 783023 Email: lewdowngpc.clerk@gmail.com
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