

Lewdown Grouped Parish Council

Coryton, Lewtrenchard, Marystow and Thrushelton

I hereby give notice of a Lewdown Grouped Parish Council meeting
and summon members to attend on

Monday 30th May 2022 at
Lewdown Victory Hall commencing at 7.30pm

Agenda No 751 Annual Grouped Meeting

Posted 25th May 2022

1. Chairs welcome + annual report
2. Apologies for absence
3. Appointment of Officers
 - 3.1 Election of Chair
 - 3.2 Election of Vice Chair
 - 3.3 Election of Tree Warden
 - 3.4 Election of Police & Crime Commissioner Council representative
 - 3.5 Election of WDBC Superlinks representative
 - 3.6 Election of the 'Rampsonwillis' Caretaker
 - 3.7 Election of Snow Warden
4. Close of Annual Grouped Meeting

Ordinary Meeting

1. Members of the public open forum
2. Declarations of interest
3. Minutes of previous meetings 750 being a true reflection of that meeting to be approved and signed.
4. Finance – Annual Governance & Accountability Returns
 - 4.1 Asset register
 - 4.2 Certificate of Exemption
 - 4.3 Audit - Annual Governance Statement 2021-22 for approval and signature
 - 4.4 - Accounting Statement 2021-22 for approval and signature
 - 4.5 Confirmation of the dates for the period for the exercise of public rights.
 - 4.6 Authorise payments to include:

Dean Elliot – Grass cutting	£110.00
Caroline Harris Bookkeeping Services – Payroll services	£150.00
W.D.B.C. – Dog Bin emptying service (paid by D/D)	£381.89
BHIB – Parish Insurance annual premium	£407.86
DALC – Annual subscription	£188.80
Mrs R. Dawe - supply of unveiling veil	£ 7.00
P. van Delft – clerk salary (April – May)	£297.76
HMRC – PAYE	£ 63.20
P. van Delft – clerk administration supplies	£ 65.91
 - 4.7 R.F.O Report

Peter van Delft

Lewdown Grouped Parish Clerk

Parish Councillors

Andrew Harrop (Chair): Tom Andrews (Vice chair):

Trevor Dawe: Andrew McSmythurs, George Metherell: Nicola Perkins: Terry Southcott: Owen Vanstone: Brian Wilkinson: Graham Yeo:

Parish Clerk: Peter van Delft Telephone: 01566 783023 Email: lewdowngpc.clerk@gmail.com.
Portgate Chapel, Lewdown, Okehampton, EX20 4PZ www.lewdowngroupedparishcouncil.org.uk

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5. Reports from councillors
6. Reports from WDBC Cllr Mott.
7. Reports from DCC Cllr Samuel
8. Rampsonwillis – plans/planning & fundraising update
9. The Queens Jubilee Celebrations – arrangements
Queens Jubilee Bench
Jubilee gifts
10. Station Road – layby/passing area
11. VAS signs in the vicinity of the school – funding and positioning
12. Emergency plan – update
13. Repair or replacement noticeboard near the war memorial
14. New Councillors
15. Correspondence –

Items to be included in the next meeting:

Date, place and time of next meeting 25th July, at Lewdown Victory Hall, 7.30pm

Peter van Delft
Lewdown Grouped Parish Clerk

Parish Councillors

Andrew Harrop (Chair): Tom Andrews (Vice chair):

Trevor Dawe: Andrew McSmythurs, George Metherell: Nicola Perkins: Terry Southcott: Owen Vanstone: Brian Wilkinson: Graham Yeo:

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